

# **THE GALGOTIAS UNIVERSITY**

## **Gautam Budh Nagar**

Established under the Uttar Pradesh Private Universities Act, 2019  
(U.P. Act No. 12 of 2019)

THE ORDINANCES  
(Under Section 35 of the Act)

THE ORDINANCES OF THE  
GALGOTIAS UNIVERSITY GAUTAM BUDH NAGAR

### 1. SHORT TITLE AND COMMENCEMENT

- (i) These “Ordinances” shall be called as the Ordinances of Galgotias University Gautam Budh Nagar.
- (ii) They shall come into force with effect from the date of approval from the Executive Council.

### 2. DEFFINITIONS

- (i) “Act” mean the Uttar Pradesh Private Universities Act, 2019
- (ii) “Clause” means a duly numbered Clause of the Ordinances.
- (iii) “Statutes” means the Statutes of Galgotias University Gautam Budh Nagar.

Definitions specified in the Act and the Statues, shall also apply unless the context requires otherwise.

### 3. THE ADMISSION OF STUDENTS TO THE UNIVERSITY AND THEIR ENROLMENT AS SUCH

- a. Admission of student shall be done on the basis of merit providing equal opportunity to all without any discrimination on the basis of gender, religion, cast or creed.
- b. The University shall make provisions for reservations for admission of students of the weaker section of the Society in accordance with law applicable to the

universities established and incorporated under/by an enactment and sponsored by a private society.

- c. The merit shall be determined by the marks obtained by the candidates in the qualifying examination or the entrance examination and / or such criteria as may be specified by the Academic Council which includes personal interview, group discussion etc..
- d. The procedures for the offer of admission, deposition of admission and other fees and enrolment shall be in accordance with the Regulation framed for the purpose.

The University shall have an Admission Committee

The Admission Committee shall comprise of:

- (a) The Pro Chancellor who shall be the Chairman
- (b) Vice Chancellor
- (c) Two persons of eminence to be nominated by the Chancellor.
- (d) The Registrar- Member Secretary

The Admission Committee shall be responsible to plan, organize and control the admissions to various programs conducted by the University every year or as and when required.

The other power and the functions of the Admission Committee shall be as decided by the Academic Council and approved by the Executive Council.

#### 4. THE COURSES OF STUDY TO BE LAID DOWN FOR ALL DEGREE, DIPLOMAS AND CERTIFICATES OF THE UNIVERSITY

- a. The University shall offer imaginatively designed innovative courses in areas of science, technology and other disciplines, which have strong relevance to development and growth of the country, leading to Bachelors and Masters degrees, diplomas etc. The University shall also run Certificate Courses of limited durations.
- b. The University shall run B. Tech, M, Tech, BCA, MCA, BBA, MBA, B.Sc., M. Sc., B.Com, M. Com, B. Lib, M. Lib and allied courses in various streams. The said courses can be increased initially also by the Academic Council.
- c. The University shall offer doctoral, post doctoral degree programme in its chosen areas which shall give a lively edge and substance to its degree and diploma programmes.

- d. The nomenclatures of various degrees shall be in accordance with the nomenclature prescribed under applicable law.
- e. The structure of the academic programmes and their duration shall be in accordance with the norms prescribed under applicable law.
- f. The University shall make provisions in its Regulations to enable students to concurrently convert their courses of studies into integrated degree programmes of durations approved by the Academic Council.
- g. The University shall make provisions in its Regulations for lateral entry admission.
- h. The University shall run regular full-time/part-time/distance learning/Correspondence/ online/other degree, diploma and certificate courses in various disciplines of the University.
- i. On the recommendation of the Academic Council, the University may integrate/take over the academic programmes run by the society and restructure them into viable Constituent Units of the University.

5. MEDIUM OF INSTRUCTIONS AND EXAMINATIONS

The medium of instructions and examination shall normally be English, except in language courses where it is necessary to use the corresponding mediums.

Provided that with the approval of the Academic Council, on the recommendation of the concerned Board of Studies, the medium of instructions may be Hindi or any other language in any course of studies.

6. AWARD OF DEGREES, DIPLOMAS, CERTIFICATE AND OTHER DISTINCTIONS, THE QUALIFICATION FOR THE SAME AND THE MEANS TO BE TAKEN RELATING TO GRANTING AND OBTAINING OF THE SAME

Degrees, Diplomas and Certificates and other academic distinctions shall be awarded on the basis of examination, evaluation, or any other method of testing as approved by the Academic Council to

- (a) Persons, who have pursued a course of study of the University;
- (b) Persons, who are not with members of the University or its Constituent Units, but appear and pass the examinations or qualify through other

evaluation/testing process of the University as may be specified from time to time.

- (c) Persons, who are not the members of the University but have successfully completed the requirements of academic programmes of the Institution of the Society and qualified, under special circumstances, as a onetime measure on the recommendations of the Examination Committee.
- (d) The Degrees, Diplomas and as decided by the Academic Council Certificates and other Distinctions, may be awarded in an Annual Convocation every year or in any special functions.
- (e) The text and the format of the degree and diploma documents, certificates and citations shall be as approved by the Academic Council.

7. FEES TO BE CHARGED FOR COURSES OF STUDY IN THE UNIVERSITY AND FOR ADMISSION TO THE EXAMINATIONS, DEGREE, DIPLOMAS AND CERTIFICATE OF THE UNIVERSITY

(1) A reasonable and rational fee structure shall be established concomitant with the objectives of the University to provide quality education which shall be ensured by appointments of competent faculty, well equipped laboratories and libraries, computers and networking facilities and other infrastructure of high quality.

(2) The Course and examination fee chargeable form students for various courses of studies shall be proposed by a Fee Committee comprising:-

- (a) President of the Society/Sponsoring Body Chairperson
- (b) Pro Chancellor
- (c) Vice Chancellor
- (d) 2 Nominee of the Society
- (e) Nominee of the Governing Body
- (f) Registrar Secretary

The recommendations of the Fee Committee shall be considered for approval by the Executive Council. A built-in provision for a reasonable yearly escalation of fees may be made in Regulations to offset the rise in cost.

The Fee Committee shall review the escalation and the levels of fee every year or earlier if necessary, and recommend any change in the fee structure as appropriate.

8. CONDITIONS FOR AWARD OF FELLOWSHIPS, SCHOLARSHIPS, STUDENTSHIP, MEDALS AND PRIZES

(1) Awards of Fellowships, Scholarships, Studentship, Medals and Prizes shall be instituted as decided by the Academic Council and approved by the Executive Council.

(2) The eligibility criteria for the awards, their values and, where required, their tenure, and the methodology and procedure for selection for awardees, and/ or other criteria shall be recommended by the Academic Council and approved by the Executive Council.

(3) A Standing Award Committee shall be constituted by the Academic Council for selection of awardees under different categories.

(4) The Academic Council shall frame Regulations for the Awards.

9. THE CONDUCT OF EXAMINATIONS INCLUDING THE TERM OF OFFICE AND MANNER OF APPOINTMENT AND THE DUTIES OF EXAMINING BODIES, EXAMINERS AND MODERATORS

(1) The course structures and examinations shall normally be based either on semester system or annual examination system.

(2) There shall be a rigorous and continuous evaluation of the level of learning of students and their acquisition of knowledge.

(3) The other components (class tests, laboratory assignments, etc) of evaluation, if any, and their weightages for each course unit shall be decided by the Board of Studies of the Constituent Units and shall require approval of the Academic Council.

(4) The University shall constitute an Examination Committee at the University level and Examination Sub- Committees at the Constituent Units.

- (5) The mix of internal and/ or external components of examinations as recommended by the Examination Sub-Committee and of the Constituent Units and shall be considered for approval by the Examination Committee.
- (6) The guidelines for an efficient, transparent and fair evaluation of students, including the conduct of the examination, shall be prepared by the Examination Committee and the conduct of the Semester/ annual examination shall be managed by the Examination Sub- Committee in the Constituent Units and shall be coordinated by the Examination Committee.
- (7) Regulation for examination and any other method of evaluation shall be framed by the Academic Council for consideration and approval of the Executive Council.
- (8) The term of office and manner of appointment and the duties of examining bodies examiners, moderators, invigilators and tabulators shall be as decided by Academic Council and approved by Executive Council.

10. THE CONDITION OF RESIDENCE OF STUDENTS OF UNIVERSITY

The University shall make efforts to provide boarding and lodging facilities to the students in Hostels to the extent possible, at a reasonable cost. The allotment of Hostel rooms, welfare, discipline and other matters shall be governed by the Regulation.

11. THE SPECIAL ARRANGEMENTS, IF ANY, WHICH MAY BE MADE FOR THE RESIDENCE, DISCIPLINE AND TEACHING OF WOMEN STUDENTS AND PRESCRIBING OF SPECIAL COURSES OF STUDIES FOR THEM WITHIN THE UNIVERSITY

The University shall make efforts to provide boarding and lodging with special facilities to the woman students in Hostels, if required, and necessary security arrangements to the extent possible, at a reasonable cost. Regulations shall be made to maintain discipline and take care of the welfare of the women students. The allotment of Hostel rooms, welfare, discipline and other matters shall be governed by the Regulation.

Value Addition academic programmes of specific interest to women may be organized.

12. APPOINTMENT AND EMOLUMENTS OF OTHER EMPLOYEES OTHER THAN THOSE FOR WHOM THE PROVISIONS HAVE BEEN MADE IN THE STATUTES

The qualification and experience requirements for appointment in the University, the procedure for selection and the terms and conditions of appointment including emoluments of the employees other than those for whom provision has been made in the Statutes, shall be laid down in the Service Rules to be framed by Executive Council.

13. ESTABLISHMENT OF CENTRES OF STUDIES, BOARDS OF STUDIES INTERDISCIPLINARY STUDIES AND SPECIAL STUDIES, AS WELL AS SPECIALIZED LABORATORIES AND OTHER COMMITTEES

On the recommendations of the Academic Council, the Executive Council may make provisions for establishment of Centres for Studies, Interdisciplinary Studies, Special Studies, as well as specialized Laboratories. The Executive Council may constitute special Board(s) of Studies and Committee (s) for providing guidance to these Centres.

14. THE MANNER OF COOPERATION AND COLLABORATIONS WITH OTHER UNIVERSITIES AND AUTHORITIES INCLUDING LEARNED BODIES AND ASSOCIATIONS

(1) The University may cooperate and collaborate with other Universities, Institutions and authorities and other learned bodies and associations on mutually agreed terms in areas, including the following:

- (a) Joint research programmes
- (b) Sharing of library, laboratory and other academic resources
- (c) Jointly arranged
  - (i) Conferences
  - (ii) Training Programmes
  - (iii) Refresher courses, etc.
- (d) Expert lectures of faculty
- (e) Conduct courses/classes
- (f) Any other activities of mutual benefit

- (2) The University shall identify and actively seek cooperation and collaboration with Centres of Excellence in India and/or abroad in activities including the following:
- (a) Joint research projects funded by national and international agencies.
  - (b) Twinning/Articulation of syllabi/course contents of academic programmes for exchange of students at Bachelors and Masters levels.
  - (c) Exchange of faculty for teaching, research and training.
  - (d) Sharing of course and instructions material.
  - (e) Jointly establishing Centres.
  - (f) Jointly developing e-courses for interactive and interactive-integrative learning.
- (3) The scope, terms and conditions of cooperation and collaboration shall be approved by the Executive Council on the recommendation of the Academic Council.

15. THE CREATION, COMPOSITION AND FUNCTIONS OF ANY OTHER BODY WHICH IS CONSIDERED NECESSARY FOR IMPROVING THE ACADEMIC MILAGE OF THE UNIVERSITY

For smooth and efficient functioning of the University, the Executive Council may constitute Standing Committees specifying their compositions, powers, functions and tenure.

16. REMUNERATION TO BE PAID TO THE EXAMINERS, MODERATORS, INVIGILATORS AND TABULATORS

The Academic Council shall frame Regulations for remunerations to be paid to the paper setters, moderators, examiners/evaluators, invigilators, tabulators and other staff engaged on examination duties.

17. OTHER TERMS AND CONDITIONS OF SERVICE OF TEACHERS AND OTHER ACADEMIC STAFF AS ARE NOT PRESCRIBED BY STATUTE

Other Terms and conditions of service of Teachers and other academic staff as are not prescribed by statute shall be decided by the Executive Council.

18. RESIDUAL PROVISION

In case of any dispute/difference of interpretation of provisions made in the Ordinances and Regulations, the decision of the Chancellor shall be final.